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**QUALITY REPORT FOR 2017**  
**Enrolled students – basic studies**

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## **1. Introduction – Basic information on survey**

### **1.1 Purpose, goal, and subject of survey**

The purpose of the survey is to collect data on enrolled students for the 2017/2018 academic year, at public and private higher education institutions in Montenegro.

The aim of the survey is to calculate indicators on this type of study in Montenegro, in order to meet the needs of the users and obtain internationally comparable data.

Data on enrolled students are the result of regular statistical surveys.

### **1.2 Legal basis**

The Law on Official Statistics and Official Statistical System (Official Gazette of Montenegro No 18/12) defines provisions for collection, processing, and dissemination of data. The Law provides to the Statistical Office legal powers to collect and access the data necessary for the implementation of Programme and Annual Plan. The Law gives a priority to the use of administrative data and right of access to individual data that are a result of survey of other official statistical producers. As a supplement to the legal provisions, the Directorate for Statistics has signed a Memorandum of Cooperation with the University of Montenegro as the owner of administrative data.

### **1.3 Statistical units**

Reporting units are all higher education institutions established or conducting classes in Montenegro, regardless of their status, established in accordance with the Law on Higher Education (Official Gazette of Montenegro No 044/14 of 21.10.2014, 052/14 of 16.12.2014, 047/15 of 18.08.2015, 040/16 of 30.06.2016, 042/17 of 30.06.2017).

### **1.4 Coverage and scope of survey**

#### *1.4.1 Sectors*

Education

#### *1.4.2 Statistical population*

Enrolled undergraduate students (winter semester of the academic year), not including students who have acquired the status of an absolvent.

### **1.5 Reference geographical area**

Montenegro

### **1.6 Concepts and definitions**

Higher education is provided by universities and higher education institutions that are licensed and accredited in accordance with the Law on Higher Education. Higher education is acquired in Montenegro at universities and other institutions, which can be established as public and private. The University realizes its activity through: faculties, art academies, institutes and colleges, as organizational units.

### *Enrolled students – basic studies*

**The University** is an autonomous institution which, in carrying out its activities, unifies educational, scientific and research and artistic work, as part of a unique higher education process.

**The Faculty** is a scientific-teaching higher education institution that develops scientific-research work as the basis of teaching activity.

**Faculty of Arts and Academy** is a teaching and art institution of higher education that develops artistic creativity, scientific research work and performs teaching in appropriate fields.

**The study program** is the basic unit for classification of higher education with defined structure and number of ECTS credits which provide the individual with the learning outcomes necessary for gaining knowledge, skills and competences for the field of work from the level of higher education defined in the national framework of qualifications and issuing a diploma.

The status of the student is obtained by enrolling in the appropriate study program. A student can have a status of a budget funded or self-financing student. Study programs are divided into study years and semesters. The study year is organized in two semesters: winter and summer.

Basic studies in Montenegro are organized and implemented in accordance with the study rules based on the European Credit Transfer System (ECTS) and the principles of the Bologna Declaration, implemented as applied or academic.

Basic studies in the applied study programs for acquiring the diploma of applied basic studies last for three study years (180 ECTS credits). Basic studies at academic study programs for acquiring a diploma of academic basic studies last for at least three academic years, ie at least 180 ECTS credits, or up to the number of credits envisaged for the enrolled study program. The integrated academic study programs are: medicine (360 ECTS), dentistry (360 ECTS), pharmacy (300 ECTS), architecture (300 ECTS) and teacher education (300 ECTS).

#### **1.7 Classifications**

National Classification of Education (harmonized with the International Standard Classification of Education - ISCED 2011).

#### **1.8 Frequency of data collection**

Annual frequency of data collection.

#### **1.9 Dynamics of data collection**

Annual dynamics - final data.

#### **1.10 Methodology**

Methodological guide for higher education is available at the website of Statistical Office, link:

<https://www.monstat.org/eng/page.php?id=190&pageid=75>

#### **1.11 Base period**

Not relevant.

#### **1.12 Unit of measure**

Number of students who enrolled the basic studies.

#### **1.13 Data source**

All higher education institutions in the territory of Montenegro that have a license and accreditation for their classes, regardless of their status. Data on enrolled undergraduate students for the academic year 2017/2018

were obtained partly from administrative records (University of Montenegro) and partly through individual statistical questionnaires "Application form for student enrolment" (form SV-20).

## **2. Relevance – data users**

### **2.1 User needs**

International users:

- ✚ Eurostat;
- ✚ World Bank;
- ✚ UN organisations;
- ✚ International Monetary Fund (IMF)

National users:

- ✚ Ministries and other public administration bodies;
- ✚ Local governments and other local government bodies;
- ✚ Central Bank
- ✚ Non-governmental organizations
- ✚ Students;
- ✚ Researchers;
- ✚ Media.

### **2.2 User satisfaction**

The Statistical Office has adopted the Quality Management Strategy, the Guide for the Implementation of the Quality Management Strategy, as well as the Implementation Plan for the Implementation of the Quality Policy. In order to measure the degree to which it fulfils its obligations towards users and as part of the new quality policy, the Directorate for Statistics conducted a survey on user satisfaction.

The results of the research are available on the website of the Statistical Office, link:

<https://www.monstat.org/eng/page.php?id=1502&pageid=1>

## **3. Accuracy and reliability**

### **3.1 Accuracy – overall**

The survey is conducted on the full scope of the reporting units. Reporting units are higher education institutions in Montenegro that have the data needed for this survey. This method provides a high accuracy rating.

### **3.2 Sampling error**

Since this statistical survey is conducted on a full coverage basis, sampling errors are not relevant.

*Sampling error indicators*

Not relevant.

### **3.3 Non-sampling error**

Non-sampling errors: over-coverage, under-coverage, measurement and processing errors, data editing and imputation errors, non-response.

#### **3.3.1 Coverage error**

Since survey in the field of higher education is conducted on the basis of full coverage, coverage errors have not been determined.

*Error indicator coverage*

Not relevant.

#### **3.3.2 Measurement error**

Measurement errors are errors that occur during data collection and cause differences between the recorded and actual values of the variable. By indirect analysis, based on the input results, a correction is made. Every year, the reporting units are asked for the same variables, which makes it easier to fill out the questionnaire.

#### **3.3.3 Non-response error**

Not relevant.

*Unit nonresponse rate*

In the academic year 2017/2018 there were no unresponsive reporting units.

*Item nonresponse rate*

Not relevant.

### **3.4 Data processing error**

Not relevant.

*Imputation rate*

Not relevant

### **3.5 Data revision**

#### **3.5.1 Data revision policy**

The Statistical Office has adopted 'Revision policy' and it is available on the website:

<https://www.monstat.org/eng/page.php?id=1411&pageid=3>

#### **3.5.2 Data revision practice**

There was no data revision. Not applicable.

#### **3.5.3 Data revision-average size**

Not relevant.

## **4. Timeliness and punctuality**

### **4.1 Timeliness**

The data are published in accordance with the Annual Plan of Official Statistics for 2018 and the Calendar of Publication of Statistical Data of the Administration for Statistics for 2018. The data is published on the date determined by the Statistical Data Publication Calendar. For the academic year 2017/2018 data were published on June 20, 2018.

*Time lag of preliminary results*

Not relevant.

*Time lag of final data*

The data is published as final. The final data are published T+170, there was no deviation between the announced date in the annual Statistical Data Publication Calendar and the actual publication date. The final data are published in the Release.

### **4.2 Punctuality**

The data are published on the date provided for in the Annual Plan and the Statistical Release Calendar. The TP3 indicator is 0, i.e. there is no difference between the planned and actual announcement.

## **5. Availability and clarity**

### **5.1 Statistical Release Calendar**

The Law on Official Statistics and the System of Official Statistics (Official Gazette of Montenegro No 18/12) prescribes that the producers of official statistics prepare, update and publish the Calendar of publication of statistical data.

It is published on the website of the Administration for Statistics no later than December 20 for the following year, for all producers of official statistics, which includes the dates of publication of statistical data.

Any change in the publication date in the Calendar is announced in advance in accordance with the Procedure on unplanned revisions.

### **5.2 Access to Statistical Release Calendar**




The calendar of publication of statistical data is available at the following link: [Release Calendar](#)

### **5.3 Releases**

For this statistical survey realise is published once a year and is available on the website at the following link: <https://www.monstat.org/eng/page.php?id=295&pageid=1>

### **5.4 Publications**

The Statistical Office publishes data on enrolled students – basic studies in the following publications:

-  Statistical Yearbook,
-  Montenegro in figures,
-  Women and men in Montenegro.

All publications published by the Statistical Office are available at the following link:  
<https://www.monstat.org/eng/publikacije.php?id=100>

### **5.5 Online database**

Not available.

### **5.6 Access to microdata**

The Law on Official Statistics and the System of Official Statistics (Official Gazette of Montenegro No 18/12) regulates the rules under which external users can gain access to individual data for research purposes. Article 58 defines the types of scientific and research organizations that can receive such data. The provision of individual data without identifiers is possible only at the written request of scientific and research institutions, for the purpose of carrying out scientific and research activities, as well as international statistical organizations and producers of statistics from other countries. The research subject signs the Agreement with the Statistical Office, as well as the Declaration on respect for the principle of confidentiality. Producers of official statistics keep special records on the users and on the purpose for which the statistical data are made available.

### **5.7 Metadata occupancy**

Metadata completion rate represents the ratio of the number of completed metadata data in relation to the total number of acceptable metadata fields. For this research, the metadata data completion rate is 100%.

## **6. Comparability**

### **6.1 Spatial comparability**

Data publication is in accordance with the International Standard Classification of Education (ISCED-2011) and national requirements. Comparability with all countries using the same methodology is ensured.

### **6.2 Time comparability**

A usable time series of data on enrolled students is available since 1963/1964 academic year. The data are comparable over time. There have been no interruptions in the series since the beginning of data collection for this statistical survey.