

METHODOLOGICAL MANUAL

NAUTICAL TOURISM

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STATISTICAL SURVEY ON NAUTICAL TOURISM

LEGAL BASIS

The legal basis for conducting the nautical tourism is the Law on Official Statistics and Official Statistical System "Official Gazette of Montenegro", no. 18/12 of 30.3.2012. and Annual plan of statistical surveys.

METHODOLOGICAL NOTES

The subject and purpose of the statistical survey

The aim of the statistical survey on nautical tourism is to obtain data traffic from foreign yachts and other vessels intended for leisure, sport and recreation in the territorial sea of Montenegro, as well as the number of foreign visitors who enter our country by these vessels. The survey results are used for the purpose of perceiving the degree of development of this type of tourism in our country, as well as its further development.

Observation units

The observation unit is each foreign vessel intended for entertainment, sport or recreation, which has entered into territorial waters of Montenegro and to which competent port authority is issued a license for navigation.

Coverage

The coverage in this survey is full, which means that it includes all harbor masters' offices and their branch offices.

Method, time and sources for data collection

Reporting units in this survey are harbor master's offices and their branch offices.

Data collection is carried out using the reporting method on a monthly basis. Reporting units fulfill questionnaire the "Report on foreign vessels for entertainment and sport" (form TU-17) on the basis of available internal documentation. Reporting units submit reports to the Statistical Office of Montenegro by the 10th of each month for the previous month.

Questionnaires and instructions reporting unit receives from the regional statistical department.

Statistical Office carries out all preparation activities for the proper and successful implementation of survey. For this purpose, we carries out the following activities: development of methodology for survey, designing questionnaires, selecting reporting units and compiling a directory of reporting units, printing materials for conducting the survey and submit it to the statistical regional units that perform distribution of material to reporting units.

Statistical regional **units collect questionnaires** (reports) from reporting units and send it to the tourism statistics department for data processing.

In case of some illogical data we made the computational and logical controls and contact the reporting unit to verify the data.

Definitions

Motor yacht is a vessel equipped with an engine intended for entertainment, sport and recreation, which according to the common maritime usance, has a cabin with at least two beds, a toilet and cooking facilities.

Sailboat is a vessel for leisure, sport and recreation whose main power is wind, which has a cabin with at least two beds, a toilet and devices.

Other vessels are boats (wooden, plastic, rubber, etc.) in length over 3 meters long or less than 3 meters (if they have a motor). Motorboats belong to this group, only if they do not fulfill conditions to be classified as a yacht.

Confidentiality of data

Confidentiality and protection of statistical data is regulated by the Law on Statistics and Statistical System of Montenegro ("Official Gazette of Montenegro", no. 18/12). One of the basic principles underlying the law is the principle of statistical confidentiality and use of personal data for statistical purposes. According to the Law, individual data on natural or legal persons are confidential and represent an official secret. The data are confidential when enabling direct or indirect identification of natural or legal persons.

Results of survey are published in an aggregated (cumulative) mode that disables the displaying of individual data of reporting units.

Obligation to provide Information

According to the Law on Statistics and Statistical System of Montenegro ("Official Gazette of Montenegro", no. 18/12, Article 29) reporting units are obliged to provide accurate and complete information free of charge, in content and form determined by the producer of official statistics and within the deadlines laid down in the annual plan.

Questionnaire

<http://www.monstat.org/cg/page.php?id=590&pageid=590>

Data publication

The results of survey are published in the following publications:

- Release – annual;
- Statistical Yearbook;
- Web site;
- An application for Android devices.

Depending on requests and equipment of users, the information is delivered by post, fax or e-mail.

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